

Quality Mark Licensing Service

Service's description:

It is a service that issues a license to use the quality mark for the products of the enterprise that have an effective management system which, in turn, guarantees the production of commodities that conforms to the Saudi Standard and the General Technical Regulation for the Saudi Quality Mark. The service is concerned as well with the granting procedure of the product.

Beneficiaries:

All enterprises that want to obtain the quality mark for their products upon the availability of the Saudi standard or the granting procedure of the product.

Duration of the service completion:

70 -Business days.

License validity:

Three years.

Periodic follow-up of the enterprises, which have obtained the license:

- Regular visits are scheduled for enterprises that have obtained the license, provided that the visits should not be less than once annually.
- The enterprise bears the costs of periodic visits and sample testing.
- According to the granting procedure, the enterprise provides the Certification Body with periodic self-tests which the enterprise conducts on the product.
- The enterprise should inform the Certification body of any changes regarding the production lines or the product.
- The Certification Body can suspend or cancel the license upon discovering cases of non-conformity based on the General Technical Regulations for the Saudi Quality Mark

License Renewal:

- The license is automatically renewed for a period of three years, unless a request for suspension is received from the enterprise in 60 days before the license expires.
- The visit of the license renewal is carried out before the license expires, and all steps of the grant procedure are then implemented.



Requirements for obtaining the service:

- 1- Filling out the application form of quality mark licensing. (Attached: Application Form of obtaining the license)
- 2- A license contract to use the quality mark. (Attached: License contract for using the quality mark logo)
- 3- Commercial Register.
- 4- Industrial license.
- 5- Map of the enterprise's manufacture location
- 6- The organizational structure
- 7- Quality Manual or Quality Management System
- 8- Quality Control Scheme
- 9- Product data label (catalog)
- 10- Results of self-monitoring of the product
- 11- A product test report from an accredited laboratory according to ISO 17025 in the field of the product
- 12- Quality certificates (ISO 22000 is required for nutritional and agricultural enterprises only)
- 13- Trademark registration certificate
- 14- Efficiency labels (for related products) (products that require an energy efficiency certificate)
- 15- The Gulf Conformity Mark (for related products) (products requiring the Gulf Conformity Mark)
- 16- IECEE Recognition Certificates (for related products) (products requiring IECEE Recognition Certificates)
- 17- Digital coding of products (Barcode)

Steps to implement the service:

1. Registering the enterprise in the electronic certification system.
2. After signing into the enterprise's account, from operations, choose "applying for obtaining the Quality mark".
3. Accept the terms and conditions.
4. Filing out the enterprise's information and the products for which a license is demanded, attach the requirements, and send the application.
5. The enterprise pays the application fees.



6. SASO verifies whether the application requirements are met and whether or not the application is approved.
7. The enterprise pays the invoice for the application's technical studies upon accepting the application.
8. The application's technical study is carried out by SASO.
9. SASO plans the field visits in coordinating with the enterprise.
10. The enterprise pays field visits' invoice.
11. SASO carries out the field visit, checking and verifying that there were no non-conformity cases and withdrawing the samples for testing.
12. The enterprise pays the invoices for audit committee work.
13. Review Committee verifies the audit work, requirements fulfillment for granting the Quality Mark, and whether recommending it or not.
14. Making the decision on granting.
15. The enterprise pays the licensing costs.
16. Issuing of the Quality Mark.



Cost of the Service:

	item	Number of products				
		1-5	6-10	11-15	16-20	21 -and more
1	Cost of applying (SASO) (Certification)	3000 SAR				
2	Costs of studying technical documents (Certification body) (Granting the license - renewing the license - expanding the scope of the license)	12500 SAR	15000 SAR	17500 SAR	20000 SAR	
3	Initial audit costs (Granting the license - renewing the license - expanding the scope of the license)	18000 SAR	24000 SAR	30000 SAR	36000 SAR	
	Costs of periodic audit (Certification body)	12000 SAR	18000 SAR	24000 SAR	30000 SAR	
4	Costs of audit and decision-making committees (SASO) (Granting the license - renewing the license - expanding the scope of the license)	7500 SAR	10000 SAR	12500 SAR		
5	Costs of validity to use the Quality Mark for optional products for three years for each trademark (SASO) (Granting of license)	20000 SAR			25000 SAR	
	Costs of validity of the products' using the mark for three years for each trademark (SASO) (Renewal of the license)	15000 SAR				
6	Costs of validity to use the Quality Mark for mandatory products for three years for each trademark (SASO) (Granting of license)	15000 SAR				
7	Travel and accommodation costs (Certification body)	<p>The enterprise (the applicant or the licensee) pays the travel tickets, and the auditors 'accommodations, and it is classified and calculated as follows:</p> <ol style="list-style-type: none"> 1. Economy class tickets. 2. Hotels with a rating of not less than 4 stars. <p>In case that SASO makes all the previous arrangements, 20% will be added to the value of the tickets + accommodation invoices.</p>				
9	Tests costs (Certification body)	The enterprise (the applicant or the licensee) shall bear the costs of conducting the required tests .				

